



Meeting Rooms on Expo Hall Floor Contract for Meeting Space

We, the undersigned company, do hereby make application to participate as an Exhibitor in the Exposition indicated by this contract. We request the Society of Cable Telecommunications Engineers Inc., hereafter referred to as SCTE•ISBE, to reserve the below-listed meeting rooms for our use at this Expo. Following are our three (3) choices:

1st CHOICE _____ 2nd CHOICE _____ 3rd CHOICE _____

Rooms Offered are 10' x 20' or as Noted

CAP Rate: \$5,400
Exhibitor/10K and above Sponsor: \$6,000
Non-Exhibitor/Non-Sponsor: \$7,800

Instructions to Validate Contract

We, in order to validate this contract...

1. Meeting rooms are conducted according to Exhibitor Earned Priority Points. Submit the Meeting Space application according to Priority Points ranking appointment date and time. If unable to submit Meeting Space request by the allotted appointment date/time, exhibitor may submit request at any time after their scheduled appointment. After April 11, 2017, reservation applications will be accepted according to date received. If your company has no Priority Points, you may submit your Meeting Space request after April 11, 2017. No advance applications will be accepted after June 1, 2017.
2. We will remit our payment, payable to SCTE•ISBE, for fifty percent (50%) of the cost of our requested exhibit space as a deposit and partial payment for the Meeting Space. Contracts submitted without proper deposit will not be assigned.
3. Expo Partner and Standards members will remit the final fifty percent (50%) of the total cost of the requested space by June 1, 2017. CAP members and non-members will remit the final fifty percent (50%) by July 14, 2017. Failure to make payments as scheduled will result in rate increase to non-member, or forfeiture of assigned space and deposit.
4. Understand, agree to and abide by all show rules and regulations as stated in the Exhibitor Prospectus, Exposition Rules and Contract provisions included in the 2017 Exhibitor Prospectus.
5. Agree to conduct ourselves professionally throughout the duration of scheduled exposition hours and fully comply with rules pertaining to Early Dismantle, refer to Section Eighteen (18) entitled "Dismantling and Removal of Exhibits" in the Rules and Regulations, or be subject to any/all penalties listed therein. **Initial** _____
6. Agree to the meeting space assigned, even in the event we are not assigned to one of our three (3) choices.
7. Specify that the products/services listed on this contract are those that properly represent our company and are germane to the cable and telecommunications industry. If Cable-Tec Expo® Show Management later determines that such product does not qualify for the Expo, Cable-Tec Expo® Show Management can cancel the space and contract without any refunds. Any changes made regarding the products/services to be exhibited will be forwarded to SCTE•ISBE in writing ninety (90) days prior to the show's opening.
8. Agree to indemnify and hold harmless SCTE•ISBE from any and all liability, including attorney's fees, which may arise due to the presence or actions of third party contractors employed by our firm. Refer to Section Fourteen (14), entitled "Third Party Contractors," in the Rules and Regulations.
9. List at right our products/services to be exhibited, top competitors from which we desire booth separation and companies we wish to be located near.
10. **Understand that this contract will not be processed unless all requested information is completed.**

PLEASE PRINT OR TYPE

Company/Organization _____

Address _____ City _____

ST/PR _____ Country _____ Zip _____

E-mail _____

Phone _____ Fax _____

Web site _____

Name _____ Signature _____

Title _____

Tradeshow Administrator (if different than above):

Name _____ Phone _____

E-mail _____

Competitors from which we desire meeting space separation:

If possible, we desire to be near the following companies:

PAYMENT

Mtg Room Deposit Amt. _____ \$ _____

Additional one-time convenience fee of six percent (6%) if paying by credit card
 _____ \$ _____

Total Amount Enclosed _____ \$ _____

Check # Wire Transfer/ACH AMEX MasterCard Visa

Card # _____ CVV # _____ Exp. Date _____

Name on Card _____ Signature _____

Contributions or gifts to the SCTE•ISBE are not deductible as charitable contributions for federal income tax purposes.

Expo Partner (check for Yes) Standards Members (check for Yes)

FOR SCTE•ISBE USE ONLY: Date Received _____ Booth Number _____ Exhibit Points _____

Return To:
 SCTE•ISBE
 140 Philips Road
 Exton, PA 19341-1318

Attn: National Conferences
 T: 610.363.6888 • F: 610.884.7126
 E-mail: esload@scte.org

Meeting Rooms on Expo Hall Floor
 Rates and Benefits

EXPO HALL MEETING ROOM RATES:

| CAP MEMBERS | EXHIBITORS AND/OR SPONSORS VALUED AT \$10,000 & ABOVE | NON-MEMBER |
|-------------|---|------------|
| \$5,400 | \$6,000 | \$7,800 |

Add the convenience of having a private meeting room located directly on the Expo Hall floor. They are located near the front entrance, center aisle, and adjacent to the Theater. Meeting Rooms are 10' x 20' or as noted. Meeting rooms are limited and available on a first come, first serve basis.

Rates above include all installation/dismantle fees. Additional show services and/or catering available for an additional fee.

EXPO HALL MEETING ROOM BENEFITS:

- A meeting room identification sign listing your firm's name and booth number (if applicable)
- 24-hour security guard service in the exhibit hall during installation, dismantle, show hours and closed hours
- Daily cleaning and maintenance of the aisles and general exhibit hall areas
- 3M x 6M MIS Structure with fabric panels on all sides and door
- Conference Table
- Six (6) Black Diamond arm chairs
- 10' x 20' carpet
- Logo on door
- Exclusive use of the meeting room during open hours of the Expo Hall

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01 Contract

The Contract Provisions and following Exposition Rules and Regulations become binding upon acceptance of the Application/Contract between the applicant, its employees and agents, and the Society of Cable Telecommunications Engineers, Inc., hereafter referred to as SCTE•ISBE, and any additions and amendments thereto that may thereafter be established by the Society.

02 Adherence to Expo Rules

Upon acceptance of the Application/Contract by Expo Management, the exhibiting firm agrees to abide by the Exposition Rules, Application/Contract Provisions, and any revisions or amendments thereto made by SCTE•ISBE. Exhibiting firms not complying with said rules, having knowledge of them or not, shall be subject to actions taken by SCTE•ISBE. Such actions may include, but not be limited to, barring the participation of the exhibiting firm in this and future Expos.

03 Floor Plan

The arrangement of the exhibit spaces are shown on the floor plan. The dimensions and locations of exhibit spaces, exits and other structures are believed to be accurate but only warranted to be approximate. Furthermore, SCTE•ISBE Show Management reserves the right to make such modifications, to whatever extent SCTE•ISBE deems appropriate, to the official floor plan as may be necessary to meet the needs of the exhibitors and the exhibit program.

04 Space Assignment

Space will be assigned according to a Priority Point system, booth size or contract receipt dates depending on the round of booth assignments. Every effort will be made to assign exhibitors to one of their chosen spaces. However, SCTE•ISBE reserves the right to make the final space assignment or change the space assignment after the acceptance of the Application/Contract, should it be necessary and in the best interest of the Expo.

05 Payment & Collections

- A** Applications for space must be accompanied by the required fifty percent (50%) payment per instructions on the Application/Contract. The final, fifty percent (50%) deposit is due July 14, 2017. Expo Partner and Standards Members must remit the final fifty percent (50%) by June 1, 2017 in order to maintain their discounted rate. Accepted forms of payment include check, wire transfer, or credit card. Credit card payments are subject to a one-time six percent (6%) convenience fee. Exhibitors failing to make the required final exhibit space payment as scheduled shall forfeit their right to participate as an Exhibitor and lose their deposit. Applications failing to comply with the required payment will be delayed in the processing and assignment of space. All deposits or payments made under this Agreement must be made in United States dollars and any other negotiable instruments must be drawn upon a United States bank.